



Roy Stibbs Elementary

600 Fairview Street
Coquitlam, BC
V3J 4A7

Phone # 604-939-2486



August 30th, 2023

Dear Parents and Guardians,

Welcome to a new school year at Roy Stibbs Elementary! Our staff is looking forward to an exciting year full of connections and learning with all of our students and their families.

We are very pleased to welcome some new, amazing staff to our community: Ms. Zhong – one of our Kindergarten teachers and Ms. Wong – one of our grade 2 teachers.

We are thrilled to welcome back Mr. Lang – one of our grade 4/5 teachers and Mrs. Tipper – (Sharon Kassian) who is returning from Maternity Leave! We are so happy to have both of you back in our community.

You will notice when you arrive at Roy Stibbs that there is scaffolding surrounding most of the school. The school is safe, but undergoing some “building envelope” repairs that are normal for a building this age. I will be sending out more information describing the process and timeline soon, however I wanted you to be aware of the situation before you arrived on Sept. 5th.

Students will be using all the entrance/exit doors as usual starting on the 6th – safe “tunnels” are being built to each door to move curious students past the scaffolding. Parents are asked to wait further back from the doors during drop off and pick up. **Remember most students will be dropped off and picked up at the gym on Tues. Sept. 5th.**

Health and Safety

- Students who are ill (cold, flu or [showing Covid-19 symptoms](#)) must stay home. If a child becomes ill during the school day, they will be isolated and the parents contacted to come and pick up as soon as possible.
- Masks are not mandatory and individual choices of wearing or not wearing them will be respected.

At Roy Stibbs:

Tuesday September 5th, 2023 9:00 a.m. – 9:30 a.m. ** Only 30 minutes

- Please bring your child to school at **9:00 a.m.**
- **New Kindergarten families** -please go to the courtyard (where you attended the welcome event last May)
- **New students to Roy Stibbs – except Kindergarten** – meet at front garden near benches.

***All other students – please come to the gym.**
***No parents inside the gym please – pick up at 9:30am**
***All students will be dismissed from the gym at 9:30am. (except new Kindergarten students) – they will be dismissed by courtyard where they were dropped off.**

- Students will NOT be put into their regular classrooms this week, but will be kept in grade groupings until either Friday September the 8th or Monday September 11th.
- Friday afternoon or Monday morning, your child will be placed in their classroom with their teacher for the remainder of the year.
- Starting on Wednesday, September 6th - your child must bring their water bottles, jackets, and appropriate footwear for outside, recess snack, lunch as well as their pencil case, with pencils, pencil crayons and markers etc. They do **not** need to bring any other school supplies (notebooks etc. until Friday Sept.8th or Monday Sept. 11th.)
 (If you still need school supplies please go to our website- www.roystibbs.bc.ca -under Parent drop down and see the list. You may choose to order them through Creative Packs (this will take time) or buy individual supplies anywhere you like. Or use last year's if they are still useable! 😊)

School Start and End Times starting on Wednesday, September 6th and the rest of the year:

- **Starting on Wednesday Sept. 6, School begins at 8:50 a.m. for all students** grades 1-5. They should be in their lines at the appropriate location (they will be instructed where on the first day) at 8:50 a.m.
- **Kindergarten students will start their gradual entry times –** you should have this information already
- If your child is late and the line-up has already gone inside with the teacher, please come to the front doors. A staff member will be at the door and make sure they sign in at the office before going to class.
- **School ends at 2:45 p.m. for all students.** Please wait for your child outside at their line up spot.
- Recess is daily from 10:30 a.m.– 10:45 a.m.
- Lunch is daily from 12:15 p.m. –12:30 p.m. eating, 12:30 p.m.– 1:00 p.m. outside play.

****Everyone goes outside everyday – no matter the weather ☺ Please send appropriate clothing for rainy days!**

Drop off and Pick-up Information

- Please obey ALL posted traffic signs and only STOP or PARK where you are allowed to.
- Many traffic violations were ticketed last year.
- **Please stay out of parking lot** between 8:30 a.m. and 8:50 a.m. and 2:30 p.m. and 3:00 p.m. The staff parking lot only has sufficient space for our staff.

- If you are parking on the side streets – please use the sidewalk or grass areas to walk and do not walk through the parking lot.

Entering the School Building

- All visitors coming into Roy Stibbs must check in with the office.
- If for some reason you are bringing your child in (late, after an appointment etc.) Please say your goodbyes in the foyer (or outside) – keeping visitors away from our hallways/classrooms makes it safer, less crowded and lessens the distractions for everyone.

Snacks and Lunches

- Please provide a nutritious snack and lunch that is easy for your child to consume.
- Please do NOT plan to drop off lunches later in the day – this is an unnecessary complexity when we have over 240 students. Of course, there may be a rare occasion when you must do this due to illness or mix up, but please teach your child to check for their own lunch/water bottle/snack etc. before you leave home!
- All eating will be done inside (before play time).
- **There is no sharing of food or drink with others.** *This applies for special occasions (birthdays etc) as well. If you want to treat your child's classmates on their birthday, please choose something non-edible to share (stickers, pencils etc)
We have students with significant allergies, sensitivities and nutritional needs to consider at all times.

Part of school-start up is determining student enrolment so please endeavor to contact the school if your child is unable to attend on September 5th and have their attendance counted. Please also contact us if you have moved, your child is registered elsewhere or is not returning to the school.

If you know someone who has school aged children and has moved into our neighborhood, please encourage them to contact (phone or email) the school as soon as possible to arrange registration.

I look forward to working with you and your family this year,
In Gratitude,

Laurie Sviatko
Principal Roy Stibbs Elementary
604-939-2486
lsviatko@sd43.bc.ca